

Exhibit Space and JMM Community Bookstore Contract

January 4–7, 2023, Boston, MA
John B. Hynes Veterans Memorial Convention Center

Select one of the following: Exhibit Space JMM Community Bookstore Both

Company Name: _____

Contact Name: _____ Title: _____

Mailing Address: _____

Email: _____ Daytime Telephone: _____

Marketing Contact: _____ Title: _____

Email: _____

Exhibit Space

Please refer to the enclosed floorplan for booth selection. **We will begin assigning booths on June 16, 2022, based on receipt date of this form, with priority given to sponsors.** Exhibit space is assigned on a first-come, first-served basis and **payment is required in full.** If the spaces you selected are no longer available, space will be assigned as equitably as possible. Any additional spacing added in the hall will be dependent upon any protocols and guidelines set by the State of Massachusetts and the CDC. JMM will monitor the space and make changes where needed to control the traffic flow in the hall and limit congestion. Multiple hand sanitization stations will be throughout the hall. To optimize exhibit space, the AMS reserves the right to move booth locations or deny changes to booth assignments, when necessary. **Special Category Booths and Islands can only be requested until September 30, 2022.**

Booth Types and Rates

Singles (10'x10')

Prime Corner	US\$2,323
Prime In-Line	US\$2,182
Non-Prime Corner	US\$1,677
Non-Prime In-Line	US\$1,603

Special Category (10'x10') – US\$800

Limited to companies with less than 6 employees - Non-Prime

In-Line Space ONLY

Deadline for submissions: **September 30, 2022**

New Venture Row – US\$538

First time exhibiting companies ONLY

Non-Prime Space ONLY

Island Booth – US\$2,295 per booth

Minimum 4 booths per island (20x20)

Deadline for submissions: **September 30, 2022**

Exhibit Space Choice

Number of Booth(s) Required: _____ 1st Choice Booth(s): _____ 2nd Choice Booth(s): _____

Product/Service Type: (Circle all that apply): Publications/Software/Hardware/Novelties

Other: _____

Please list your top 3 competitive companies: _____

Check here if you do not mind being placed next to or across from a competitor.

Special Requests: _____

JMM Community Bookstore

Companies who are exhibitors at the meeting but would also like to display some of their materials elsewhere in the hall may participate in the JMM Community Bookstore (formally the Joint Book Exhibit). To display your materials, please complete the form below.

Material Prices

Books	US\$53	Posters (max 32"x40")	US\$73
Journals	US\$53	Catalogs (max 200 copies)	US\$53
Poster (max 14"x18")	US\$63	Promotional Literature (max 300 copies)	US\$53

JMM Community Bookstore Regulations

This exhibit cannot be attended and/or staffed by any representative or affiliate of participating companies. Hardware displays, including laptop displays, are not permitted. **Participating companies must provide order forms for their materials and ship both the forms and the materials, directly to the meeting. Materials will not be displayed without order forms.**

Arrangements must be made with the Senior Meeting Specialist prior to the last day of the meeting to retrieve materials. Otherwise, all materials are subject to being discarded and/or donated to a local university. The AMS is not liable or responsible for any lost shipments of materials sent before or after the meeting, nor for loss or damage to any JMM Community Bookstore materials. The AMS cannot reimburse for any materials that could not be displayed for said reasons. **All fees are non-refundable.**

JMM Community Bookstore Form

We wish to display the following books, journals, and promotional materials at the JMM Community Bookstore. (If more space is needed, please attach an additional list to this form.) We understand that we must provide order forms for all these materials. The order forms will accompany the displayed items.

<u>Books and Journals - Title</u>	<u>Author</u>	<u>Price</u>
_____	_____	_____
_____	_____	_____

Posters, Catalogs, and Promotional Literature - Item Description

Totals: ____ books ____ journals ____ posters (max 14"x18") ____ posters (max 32"x40") ____ catalogs ____ promos

Payment Information

Exhibit Booth Space Total: \$ _____

JMM Community Bookstore Total: \$ _____

Grand Total: \$ _____ Payment Type: ____ Check ____ Credit Card

Full payment is required with this application: Payment can be made by credit card, check, or wire transfer and must be in US currency. For payments by credit card, we will send you a copy of your application along with an invoice that will include instructions on how to pay online. All major credit cards accepted. Credit card payments cannot be accepted via postal mail, email, phone, or fax. For payments by check, keep a copy of this application for your records, and send the original with your check to: Mathematics Meetings Service Bureau (MMSB), PO Box 845904, Boston MA 02284-5904. For payments by wire transfer, we will send you a copy of your application along with an invoice that will include instructions on how to send a wire transfer. For questions, contact the MMSB at mmsb@ams.org.

Entire Contract

Please check. The undersigned agrees that he/she is authorized to enter into this contract and agrees to abide by all requirements, restrictions, and obligations listed in this **contract** and the enclosed **Rules and Regulations**. The parties hereby agree that there are no other understandings or agreements that are not contained in said documents.

Signature: _____ **Date:** _____

Internal Use ONLY: Assigned Booth Numbers

DOM Signature: _____ Date Approved: _____