

1116-N5-547      **Betsy G Yanik\*** ([eyanik@emporia.edu](mailto:eyanik@emporia.edu)), Department of Mathematics and Economics, Box, Emporia State University, Emporia, KS 66801. *A MAA PREP workshop on Preparing Departmental Reviewers.*

A MAA Prep workshop was held in Washington, DC this past summer. The purpose of this Pre-Mathfest event was to assist those who were nominated as outstanding candidates for department reviewers. This workshop was organized under the auspices of the MAA Committee on Departmental Review. My talk will summarize the major components of this program. (Received September 06, 2015)